




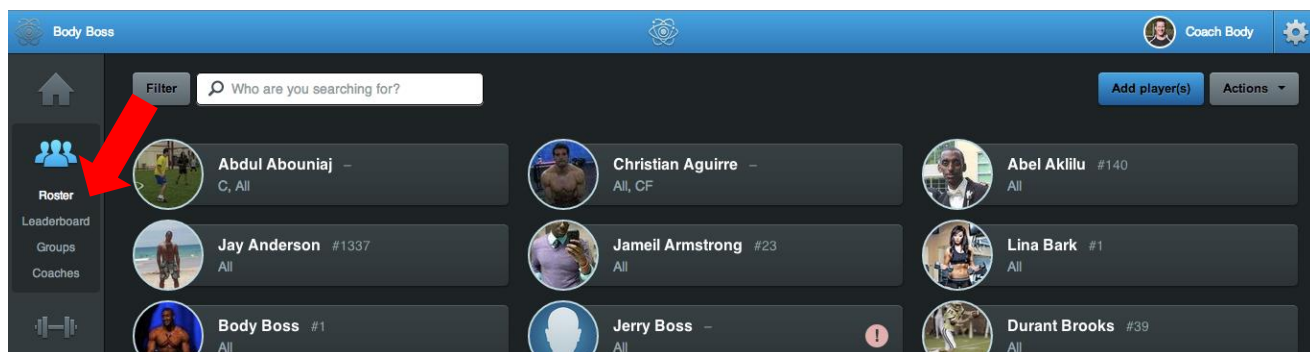
Body Boss

Feature: Roster

Teams are made up of coaches AND players, and Body Boss is, too. Set up multiple coaches to help manage your team. Add players individually or in bulk through a simple file import. We play team sports -- it's about time coaches and players have a tool to work together.

Getting Started

To set up your team, you can invite players individually or in bulk. Simply start with the Roster page under the Team icon ().

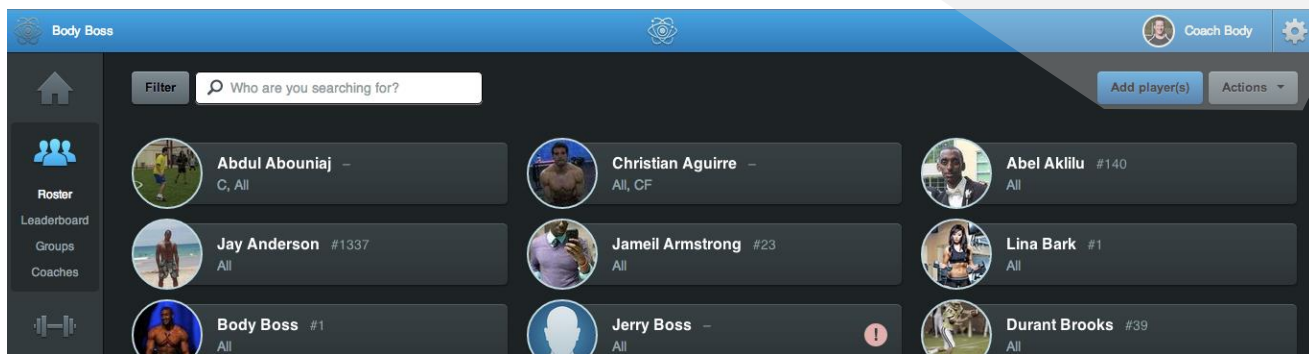
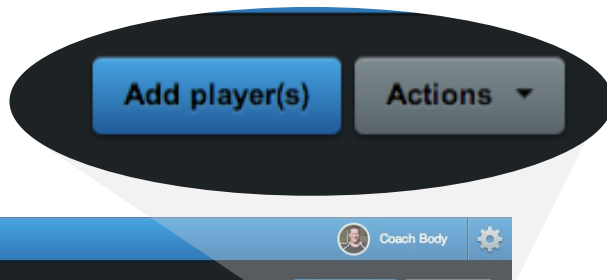


For more information or help, contact us at support@bodybossfitness.com

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To add a single Player, simply click on the 'Add Player(s)' button at the top right.



A slide-out menu will appear on the right.

To invite a player individually, simply fill in the player's email address, first name, last name, and if desired, assign the player to one of your Groups.

Hit 'Send invitation' and the invite goes out. That simple.

A screenshot of the 'Add a Player' form. The form has a dark background and white text. It includes a title 'Add a Player', a description 'An invite will be sent to the player with instructions on how to join Body Boss.', and three required input fields: '* EMAIL' (with placeholder 'Player's email address'), '* FIRST NAME' (with placeholder 'Player's first name'), and '* LAST NAME' (with placeholder 'Player's last name'). Below these is an 'ASSIGNED TO' section with a dropdown menu showing 'Add a group'. At the bottom are two buttons: 'Send invitation' (blue) and 'Cancel' (grey).

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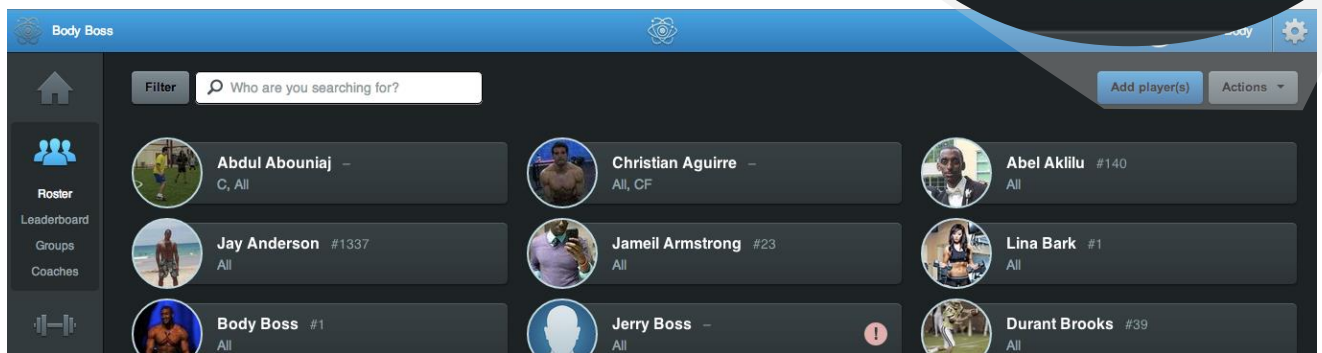
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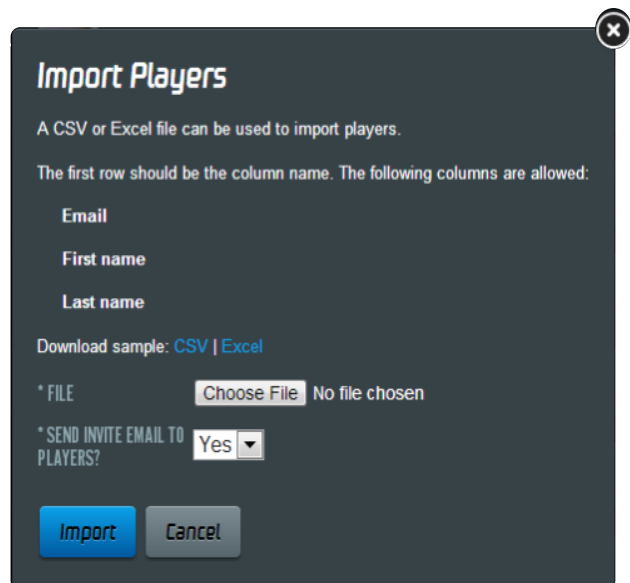
To add several Players at once (or even the whole team), select the 'Actions' button at the top right.



A window will appear to import Players.

Download a sample file (CSV or Excel spreadsheet).

This spreadsheet will be used to input your bulk player information to be imported.



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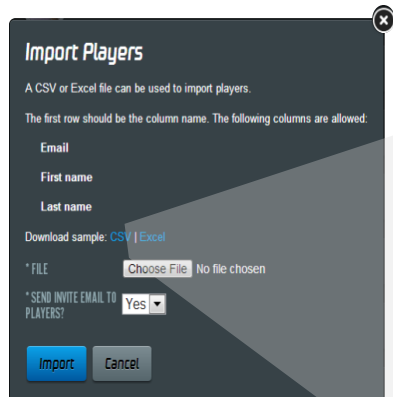


Body Boss

Open the downloaded file, and add in the Players' information to begin.

- Email
- First name
- Last name

Note: Leave the Header row intact. Only add in rows of data beginning in Row 2.



	A	B	C
1	Email	First name	Last name
2	PlayerRudy@email.com	Rudy	Daniel
3	PlayerRice@email.com	Rice	Jerry
4			

When complete, just save the file, return to the Body Boss screen, and select the 'Choose File' button.

Navigate to the saved file.

If you would like to send the email invites now to the Players, ensure 'Yes' is selected in the corresponding field.

Then, select 'Import'. That's it!

For more information about how to use Body Boss, visit bodybossfitness.com/support.

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